Parent Information Meeting – 30 March 2016
Conseil D’Administration (School Board)

LYCEE Français JULES VERNES (LFJV) NPC
Agenda

- Role and responsibilities of the Board of LFJV NPC
- Introduction to the election of the new administrators of the LFJV NPC & members of the event committee
- School fees for the 2016-17 school year
- Any other business
Role and responsibilities of the Board of LFJV NPC

CONSEIL D’ADMINISTRATION (CA) SCHOOL BOARD

Voting members: 12 parents
Non voting members: administration (4), staff rep (3), Embassy (2)
Administer locally employed staff and finances:
- Budget
- Investments
- Salary scales
- School Fees
- Maintenance

CONSEIL D’ÉTABLISSEMENT SCHOOL COUNCIL

Voting members: administration (4), Embassy (1), teachers (4), parents (3), pupils (2)
Non voting: CA (2), Consul, Consular Advisor
Responsible for curriculum and school running:
- Strategic Plan – Employment mapping
- Classes mapping – School Calendar
- School Rules – Adhoc Projects (inc. educational trip)

CONSEIL D’ÉCOLE PRIMARY SCHOOL COUNCIL

Voting members: administration (3), Embassy (1), teaching staff (15), parents (15)
Non Voting: CA (2), Consul, Consular Advisor
Similar to School Council, limited to the Primary School, report decisions to the School Council for approval

Administration
Principal, Primary School Head Teacher, Deputy, Bursar

CLUB ENTREPRISES
SCHOOL BUSINESS CLUB
Organise and develop relationships between the school and the corporate partners

COMITÉ DES FÊTES
EVENT COMMITTEE
Organise Events:
- School Festival
- Wine & Cheese
- Galette des Rois

ASSOCIATION DE PARENTS
PARENTS ASSOCIATION - APEG
Represents parents within the school
Agenda

- Role and responsibilities of the Board of LFJV NPC
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Election of the New Board Members

• Board being composed of 12 Directors (6 for parents of French students, 4 for parents of non-French students and 2 for parents of students enrolled at Pretoria Campus)
• As part of the 12 positions on the Board, 6 of them are available
• 4 positions reserved for parents of French students, 1 positions for parents of non-French students and 1 position for parents of students enrolled at Pretoria Campus
• Next election to be held on 13th June 2016 at the next Parent Information Meeting and applications must be sent at least 8 days prior to the Parent Information meeting of June 2016.
• 2 year mandate i.e. from June 2016 until June 2018
• Directors are eligible to stay in office for a maximum of 3 consecutive mandates of 2 years each
• One vote per family with child(ren) that is(are) enrolled at the school on the day of the election.
• Three proxies per family are accepted.
Elections of the New Board Members / Profile

• Key required competences: HR, finance, IT, civil works and electricity

• Both English and French languages skills are required too

• Heavy personal investment; From 02 to 10 hours a week approximately depending on level of involvement in the various committees of the school. But more importantly

• **Dedication, commitment, sense of humour**

  **While ……**

  **Being a volunteer !**
Election of the Members of the Event Committee

- Committee being composed of parents representatives, no limitation in terms of numbers

- Key annual events: Wine & Cheese, Christmas party, Annual School party

- Instrumental in raising funds for students events (e.g. Bal des collégiens, voyages extra-scolaires), sports and leisure equipment (e.g. Mur d’escalade)

- Next election to be held on 13th June 2016 at the next Parent Information Meeting

- 1 year mandate i.e. from June 2016 until June 2017
Agenda

- Role and responsibilities of the Board of LFJV NPC
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A monetary context adverse for the school

Meeting 29/10/2015

Today: 17

Reminder-2016 Budget assumptions- ZAR/€: max 16 29/10/2016:15.27
Why are we sensitive to ZAR depreciation?

• Parts (25%) of the Lycée’s expenses are in Euro while the revenues are mainly in Rand.

• Expenses in Euro (€1.4 Mio) include:
  • « Resident » teachers are paid in Euro - 49% of their salaries need to be paid to AEFE: nearly €1.000.000
  • Contributions to AEFE (6% of school fees) : +/-€300.000
  • Some school insurances and suppliers…+/-€100.000

• Revenues include school fees and are mostly paid in Rand though there is possibility of payment in Euro.

• When the ZAR/€ rate increase by 1 ZAR/€, operational loss: ZAR 1.4 M.
The initial assumption is no longer realistic, nor sustainable

- Our budget for 2016 reflected a net revenue of 2.1M with an assumption of the EURO remaining at 15.2 to the Rand

- The Rand/€ has to be below 16.7 for 2016 in order for the budget to be balanced

- The current rate is creating a budgetary deficit for 2016 and 2017

We brainstormed and looked at various solutions... and find no choice but to increase the school fees... if we want to maintain quality and sustainability for the running of the school with a number of pupils relatively stable in the future.

The question is how?
While applying tighter costs for 2016-17

• Maintaining reasonable investment capacity:
  • ZAR 4,2 M in 2016. We obtained ZAR 450,000 from Compass for the catering investment allowing to reduce our investment expense to 3.7 M in 2016. Furthermore we obtained 95100€ from AEFE to finance further investments or saving on existing investments.
  • ZAR 5,8 M in 2015

• Managing the operating expenses/running costs

• Adopting a stricter policy for the recovery of unpaid fees
Our school compared to our competitors…
Searching for a simple and fair solution

- An increase of 11%, at every grade/level, allows us to maintain our Budget forecast for 2016 and similar target for 2017 as long as the rand is below 18 ZAR/€.

- But what to do if the rand continues to depreciate?

- +4% maximum optional increase to cover a depreciation up to 22 ZAR/€
  - This option would only be used in case of further depreciation of the ZAR (above 18).
  - This would be applicable on 1st of January 2017
  - The rate would be calculated on the average FX rate of the last 4 months
  - 4% is a maximum.
  - Not applicable when school fees payments are fully made in advance (in € or in ZAR).
The new school fees for 2016-2017

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<tr>
<th></th>
<th>Maternelle/ Pre-primary</th>
<th>Elémentaire/ Primary</th>
<th>Collège/ Junior High School</th>
<th>Lycée/ Senior High School</th>
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<td></td>
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<tr>
<td>Revised option:</td>
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<td>4% max</td>
<td>15%</td>
<td>4% max</td>
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<td>Enrolment Fees</td>
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<td>6 300</td>
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<td>School Fees</td>
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<tr>
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<th>Maternelle/ Pre-primary</th>
<th>Elémentaire/ Primary</th>
<th>Secondaire/ High School</th>
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*Tarifs arrondis
**JHB : + 6 % maternelle et 7 % élémentaire et collège – Prétoria : 6 %
** Tarif cantine pour le personnel : Indice < 260 : 25 R et Indice > 260 48 R
After 11% increase—still very competitive